

DISCLAIMER FORM / BACKGROUND CRIMINAL INVESTIGATION CHECK

Full Name: \_\_\_\_\_ Maiden Name: \_\_\_\_\_  
(PRINT First and Last)

Date of Birth: \_\_\_\_\_

RELIGIOUS: Priest \_\_\_ Deacon \_\_\_ Seminarian \_\_\_ Brother/Sister \_\_\_ Transitional Deacon \_\_\_ Deacon Candidate \_\_\_

EMPLOYEES ONLY: Principal/Administrator \_\_\_ Teacher \_\_\_ Substitute Teacher \_\_\_ Other Employee \_\_\_

VOLUNTEERS ONLY: COACH \_\_\_ Catholic Scouting \_\_\_ Other (specify) \_\_\_\_\_

SPECIFY LOCATION(S) WHERE YOU WORK OR VOLUNTEER IN THE DIOCESE ONLY:

PARISH: \_\_\_\_\_ City/Town: \_\_\_\_\_

SCHOOL: \_\_\_\_\_ City/Town: \_\_\_\_\_

AGENCY: \_\_\_\_\_ City/Town: \_\_\_\_\_

**DISCLAIMER**

I \_\_\_\_\_ hereby direct and authorize the Bureau of Criminal Identification of the Department of Attorney General for the State of Rhode Island to make available to the Diocese of Providence any criminal record that the Bureau of Criminal Identification has on file in reference to me. I hereby waive and release any and all manner of actions, cause of actions, and demands of every kind, nature and description, arising from any release of criminal records and requests there from, whatsoever against the State of Rhode Island, Bureau of Criminal Identification, the Attorney General, and employees of the Attorney General's Office in both law and equity which I may now have or in the future may have.

\_\_\_\_\_  
Signature of Applicant

Sworn to before me in the City of \_\_\_\_\_ State of \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public Commission Expires:

OC USE ONLY  
Check No. \_\_\_\_\_  
Received from: \_\_\_\_\_ Date received: \_\_\_\_\_

**NOTE: LEGIBLE** copy of **FRONT AND BACK** of government photo identification with date of birth must accompany this Disclaimer. (Examples – **license, passport, Governmental ID**) Please return disclaimers to your Parish, School or Agency.

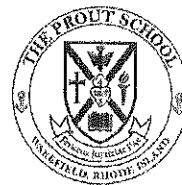
**FOR PARISH/SCHOOL/AGENCY:** The cost is \$5.00 per disclaimer. Checks made payable to: **BCI NO PERSONAL CHECKS ACCEPTED**

Mail to: Office of Compliance, 80 St. Mary's Drive, Cranston, RI 02920



Roman Catholic Diocese of

*Providence*



### DIOCESAN SAFE SCHOOL COMPLIANCE

View and sign off on the 3-part "Safe Environment" PowerPoint presentation

Please sign and date this form after you review all 3 "Safe Environment" presentations. Return this form to Jeanne Deus in the Business Office. Forms will then be forwarded to the Diocesan Office of Compliance. This "Safe Environment" review is required of every **employee and volunteer** and is good for 3 years.

The presentations are available on the volunteer information section of the school website or at the following link:

<http://www.theproutschool.org/LifeatProut/ForFamilies/ForVolunteers.aspx>

I confirm that I have viewed and understand the three part Diocesan "Safe Environment" presentation.

Name: \_\_\_\_\_  
(PRINT NAME)

Date of Birth: \_\_\_\_\_

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Date Viewed: \_\_\_\_\_

Date Signed: \_\_\_\_\_

## CODE OF ETHICAL CONDUCT FOR THE PROTECTION OF CHILDREN

- Catholic parishes, schools, and agencies will maintain an environment that is free from all forms of intimidation and harassment: physical, verbal, written, psychological, social, and electronic.
- Catholic parishes, schools and agencies will employ disciplinary practices that respect the dignity of each child. It is not acceptable to strike, shake or slap a child.
- Adults will not provide a gift to an individual young person without prior approval from the administrator of the program.
- Adults will meet with an individual young person in an open and public area.
- Adults will not be alone with a young person in a residence, sleeping facility, locker room, rest room, dressing facility or other closed room or isolated area.
- Adults will not provide alcohol, controlled substances or pornographic materials to young people at any time.
- Adults will not use or be under the influence of alcohol or controlled substances while participating in a youth activity. Adults or minors who are under the influence of alcohol or controlled substances are not permitted to participate in youth events. No alcoholic beverages will be accessible or served during events which are designed specifically for children.
- Adults will not drive alone with a young person.
- Adults will report the abuse or inappropriate activities involving a minor to appropriate personnel immediately.
- Adults will cooperate fully with Diocesan and/or law enforcement personnel in any investigation of abuse of children and/or youth.

\_\_\_\_\_  
Employee/volunteer signature

\_\_\_\_\_  
Date

The school administration is to provide a copy of this signed Code of Ethical Conduct for the Protection of Children to all school employees and volunteers and retain a copy in the school office.

### APPENDIX C

Code of Ethical Conduct for the Protection of Children  
January 2012